

Listing Office _____
Listing Agent _____
Co-Listing Office _____
Co-Listing Agent _____

Elmira-Corning Regional Board of REALTORS®, Inc.
NAVICA® MLS RESIDENTIAL FORM

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MLS # _____

Legend ✓ = Single Select ✓✓ = Multiple Select
☐ = Mandatory ☐ = Non Mandatory CM = Conditional Mandatory

Property Type (choose one) ✓
☐ Residential [R]

List Price (8)

Original List Price (8)

List Date (mm/dd/yyyy)

Expire Date (mm/dd/yyyy)

Available for Showings Immediately
☐ Yes ☐ No

Street # (6)

Direction ✓

Street Name (50)

City ✓

State ✓

Zip Code (10)

Municipality ✓

Subdivision ✓

County ✓

School District ✓

Zoning (10)

Lot Size (15)

Apx Acreage (7)

Water Property
☐ Yes ☐ No

Water Front Ftg (4)

Lake Name ✓

MH Serial # (15)

Tax Assessment (10)

Full Market (Equalization) Value (10)

Est Annual Taxes (10)

Tax Year (4)

Tax ID # (20)

Apx Finished SF-1st (6)

Apx Finished SF-2nd (6)

Apx Finished SF-3rd (6)

Apx Finished SF Below Grade (6)

Apx Total Finished SF (6)

Apx Unfinished SF Below Grade (6)

Rooms (2)

Bedrooms (2)

Full Baths (2)

Half Baths (2)

1/4 Baths (2)

Apx Year Built (4)

Available For Lease
☐ Yes ☐ No

Roof Age (4)

Year Purchased (4)

Year Surveyed (4)

Avg Heat/Mo (5)

Avg Electric/Mo (5)

Avg Water/Sewer/Mo (5)

Condition ✓

Owner's Full Name (35)

Co-Owner's Name (35)

Owner Financing Available
☐ Yes ☐ No

Entry Only
☐ Yes ☐ No

Limited Service
☐ Yes ☐ No

Sub Agent Fee \$/% (6)

Sub Agent Fee Based On ✓

Buyer Agent Fee \$/% (6)

Buyer Agent Fee Based On ✓

Broker Agent Fee \$/% (6)

Broker Agent Fee Based On ✓

Seller's Attorney Name (50)

Contract Type ✓

Neg Agent
☐ LB ☐ SB

Display as REO Property
☐ Yes ☐ No

Display on Internet
☐ Yes ☐ No

Display Address
☐ Yes ☐ No

Allow AVM
☐ Yes ☐ No

Allow Comments
☐ Yes ☐ No

Under Contract Date (mm/dd/yyyy)

Full Baths-Bsmt (1)

Full Baths-Lower (1)

Full Baths-Main (1)

Full Baths-Upper (1)

Partial Baths-Bsmt (1)

Partial Baths-Lower (1)

Partial Baths-Main (1)

Partial Baths-Upper (1)

Room Info

Lvl	Lvl	Lvl	Lvl	Lvl	Lvl
Foyer	Living Room	Great Room	Family Room	Office/Den	Kitchen
Dining Room	Dining Area	Breakfast Nook	Laundry Room	Rec Room	Owner Suite
Bedroom 1	Bedroom 2	Bedroom 3	Bedroom 4	Bedroom 5	

Public Remarks (800)

Directions (400)

Agent Notes (500)

Limited Service Provides (100)

Features

STYLE ✓ ✓ [CF_A]

- ☐ New
- ☐ Colonial
- ☐ Log
- ☐ Seasonal Dwelling
- ☐ Other-See Public Remarks
- ☐ A-Frame
- ☐ Condo/Townhouse
- ☐ Manufactured
- ☐ Split Foyer
- ☐ Bungalow
- ☐ Contemporary
- ☐ Multi-Level
- ☐ Tri-Level
- ☐ Cabin
- ☐ Cottage
- ☐ Ranch
- ☐ 2 Story
- ☐ Cape Cod
- ☐ Farmhouse
- ☐ Raised Ranch
- ☐ Victorian

MANUFACTURED ✓ ✓ [CF_B]

- ☐ Double Section
- ☐ Other-See Public Remarks
- ☐ Single Section
- ☐ Tip Out
- ☐ Skirting
- ☐ No

EXTERIOR ✓ ✓ [CF_C]

- ☐ Aluminum Siding
- ☐ Cedar
- ☐ Stone
- ☐ Other
- ☐ Asphalt
- ☐ Concrete
- ☐ Stucco
- ☐ Block
- ☐ Composite
- ☐ T-111
- ☐ Brick
- ☐ Log
- ☐ Vinyl Siding
- ☐ Shake Siding
- ☐ Steel Siding
- ☐ Wood Siding

BASEMENT/FOUNDATION ✓ ✓ [CF_D]

- ☐ Dirt
- ☐ Outside Entry
- ☐ Block
- ☐ Slab
- ☐ Finished
- ☐ Partial
- ☐ Crawl Space
- ☐ Stone
- ☐ Partially Finished
- ☐ Walkout
- ☐ Piers
- ☐ Styrofoam/Concrete
- ☐ Unfinished
- ☐ None-Basement
- ☐ Poured Concrete
- ☐ Other Foundation-See Public Remarks
- ☐ Full
- ☐ Other Basement-See Public Remarks
- ☐ Pre-Fab

WATER ✓ ✓ [CF_E]

- ☐ Beach Well
- ☐ Well
- ☐ Lake
- ☐ Well in Basement
- ☐ Available
- ☐ None
- ☐ Public
- ☐ Other
- ☐ Spring

SEWER ✓ ✓ [CF_AA]

- ☐ Aerobic Septic
- ☐ Unknown
- ☐ Holding Tank
- ☐ None
- ☐ Available
- ☐ Other
- ☐ Public Sewer
- ☐ Septic Tank

HEATING ✓ ✓ [CF_F]

- ☐ Multiple Furnaces
- ☐ Gravity
- ☐ Space
- ☐ Baseboard
- ☐ Hot Water
- ☐ Steam
- ☐ Combination Fuel
- ☐ Mini Split Heat Unit
- ☐ Wall
- ☐ Electric
- ☐ Radiant
- ☐ None
- ☐ Forced Air
- ☐ Radiator
- ☐ Other-See Public Remarks

COOLING ✓ ✓ [CF_G]

- ☐ Central Air
- ☐ Window Unit(s)
- ☐ Heat Pump
- ☐ None
- ☐ Mini Split AC
- ☐ Other-See Public Remarks
- ☐ Wall Unit(s)
- ☐ Whole House Attic Fan

WATER HEATER ✓ ✓ [CF_H]

- ☐ Owned
- ☐ LP Gas
- ☐ Rented
- ☐ Oil
- ☐ Two
- ☐ None
- ☐ Electric
- ☐ Other-See Public Remarks
- ☐ Gas

Features (continued)

FUEL ✓ ✓ [CF_I]

- | | |
|---|--|
| <input type="checkbox"/> Above Ground Tank | <input type="checkbox"/> Below Ground Tank |
| <input type="checkbox"/> Gas Installed | <input type="checkbox"/> LP Gas |
| <input type="checkbox"/> Other-See Public Remarks | |

- ☐ Coal
☐ Oil

- ☐ Electric
☐ Wood

- ☐ Gas Available
☐ None

ELECTRIC ✓ ✓ [CF_J]

- | | |
|--|---|
| <input type="checkbox"/> Multiple Meters | <input type="checkbox"/> Underground |
| <input type="checkbox"/> REA | <input type="checkbox"/> 60 Amp Service |
| <input type="checkbox"/> 220 Volts | <input type="checkbox"/> None |

- ☐ Circuit Breakers
☐ 100 Amp Service
☐ Other-See Public Remarks

- ☐ Fuses
☐ 150 Amp Service

- ☐ Generator Hook-up
☐ 200+ Amp Service

ADDITIONAL HEAT SOURCE ✓ ✓ [CF_K]

- | | |
|---------------------------------------|-------------------------------------|
| <input type="checkbox"/> 0 Clearance | <input type="checkbox"/> Coal Stove |
| <input type="checkbox"/> Heat-O-Later | <input type="checkbox"/> Insert |
| <input type="checkbox"/> Wood Burning | <input type="checkbox"/> Wood Stove |

- ☐ Fireplace
☐ Masonry
☐ None

- ☐ Gas Logs
☐ Multiple
☐ Other-See Public Remarks

- ☐ Gas Starter
☐ Pellet Stove

FLOORING ✓ ✓ [CF_L]

- | | |
|---------------------------------------|---|
| <input type="checkbox"/> Brick | <input type="checkbox"/> Ceramic Tile |
| <input type="checkbox"/> Marble | <input type="checkbox"/> Plank |
| <input type="checkbox"/> Wall to Wall | <input type="checkbox"/> Other-See Public Remarks |

- ☐ Concrete
☐ Slate

- ☐ Hardwood
☐ Stone

- ☐ Laminate
☐ Vinyl

ROOF ✓ ✓ [CF_M]

- | | |
|----------------------------------|--------------------------------|
| <input type="checkbox"/> Flat | <input type="checkbox"/> Metal |
| <input type="checkbox"/> Shingle | <input type="checkbox"/> Slate |

- ☐ Rolled/Hot Mop
☐ Other

- ☐ Rubber

- ☐ Shake

ATTIC ✓ ✓ [CF_N]

- | | |
|-----------------------------------|---|
| <input type="checkbox"/> Finished | <input type="checkbox"/> Partially Finished |
| <input type="checkbox"/> Floored | <input type="checkbox"/> Storage Only |

- ☐ Crawl Opening
☐ None

- ☐ Permanent Stairs
☐ Other-See Public Remarks

- ☐ Pulldown Stairs

POOL ✓ ✓ [CF_O]

- | | |
|---------------------------------------|---|
| <input type="checkbox"/> Above Ground | <input type="checkbox"/> Community Pool |
| <input type="checkbox"/> None | <input type="checkbox"/> Other-See Public Remarks |

- ☐ Heated

- ☐ In Ground

- ☐ Spa/Hot Tub

INCLUDED ITEMS ✓ ✓ [CF_P]

- | | |
|---|---|
| <input type="checkbox"/> Central Vacuum | <input type="checkbox"/> Compactor |
| <input type="checkbox"/> Dryer | <input type="checkbox"/> Freezer |
| <input type="checkbox"/> Microwave | <input type="checkbox"/> Range/Oven |
| <input type="checkbox"/> Washer | <input type="checkbox"/> Water Filter |
| <input type="checkbox"/> None | <input type="checkbox"/> Other-See Public Remarks |

- ☐ Cooktop
☐ Garbage Disposal
☐ Refrigerator
☐ Water Purifier

- | | |
|---|--|
| <input type="checkbox"/> Dehumidifier | <input type="checkbox"/> Dishwasher |
| <input type="checkbox"/> Hood Fan | <input type="checkbox"/> Humidifier |
| <input type="checkbox"/> Satellite Dish | <input type="checkbox"/> Wall Oven |
| <input type="checkbox"/> Water Softener Owned | <input type="checkbox"/> Water Softener Rented |

INTERIOR FEATURES ✓ ✓ [CF_Q]

- | | |
|--|---|
| <input type="checkbox"/> Cable Available | <input type="checkbox"/> Cathedral Ceiling(s) |
| <input type="checkbox"/> First Floor Bedroom | <input type="checkbox"/> First Floor Full Baths |
| <input type="checkbox"/> Handicap Accessible | <input type="checkbox"/> Insulation |
| <input type="checkbox"/> Thermo Pane | <input type="checkbox"/> Walk-in Closet |
| <input type="checkbox"/> Window Treatments | <input type="checkbox"/> None |

- ☐ Ceiling Fan(s)

☐ First Floor Laundry
☐ Intercom
☐ Wet Bar
☐ Other-See Public Remarks

- ☐ Energy Efficient Features
See Documents on File
- | | |
|--|--|
| <input type="checkbox"/> First Floor Owner's Suite | <input type="checkbox"/> French Doors |
| <input type="checkbox"/> Sauna | <input type="checkbox"/> Skylights |
| <input type="checkbox"/> Whirlpool Tub | <input type="checkbox"/> Windows-Mixed |

EXTERIOR FEATURES ✓ ✓ [CF_R]

- | | |
|---|---|
| <input type="checkbox"/> Additional Living Quarters | <input type="checkbox"/> Barn |
| <input type="checkbox"/> Fencing | <input type="checkbox"/> Energy Efficient Features
See Documents on File |
| <input type="checkbox"/> Patio Open | <input type="checkbox"/> Porch |
| <input type="checkbox"/> View | <input type="checkbox"/> Wooded |

- ☐ Deck Covered
☐ Handicap Accessible

☐ Porch Enclosed
☐ None

- | | |
|---|---|
| <input type="checkbox"/> Deck Enclosed | <input type="checkbox"/> Deck Open |
| <input type="checkbox"/> Patio Covered | <input type="checkbox"/> Patio Enclosed |
| <input type="checkbox"/> Shed | <input type="checkbox"/> Storage/Utility Building |
| <input type="checkbox"/> Other-See Public Remarks | |

GARAGE/PARKING ✓ ✓ [CF_S]

- | | | |
|---------------------------------------|---|--|
| <input type="checkbox"/> 1 Car Garage | <input type="checkbox"/> 2 Car Garage | <input type="checkbox"/> 3 Car Garage |
| <input type="checkbox"/> Attached | <input type="checkbox"/> Detached | <input type="checkbox"/> Under |
| <input type="checkbox"/> Workshop | <input type="checkbox"/> None-Garage | <input type="checkbox"/> Other Garage-See Public Remarks |
| <input type="checkbox"/> Dirt | <input type="checkbox"/> Gravel Drive | <input type="checkbox"/> Off Street Parking |
| <input type="checkbox"/> None-Parking | <input type="checkbox"/> Other Parking-See Public Remarks | |

- ☐ 4+ Car Garage
☐ Door Opener
☐ Brick/Block Pavers
☐ Paved Drive

- ☐ Carport
☐ Remote Opener
☐ Concrete Drive
☐ Shared Drive

WATER PROPERTY TYPE/AMENITIES/FRONTAGE ✓ ✓ [CF_T]

- | | |
|--|--|
| <input type="checkbox"/> N/A | <input type="checkbox"/> Lake |
| <input type="checkbox"/> Water Front | <input type="checkbox"/> Water View |
| <input type="checkbox"/> Lake Access Steps | <input type="checkbox"/> Lake ROW |
| <input type="checkbox"/> Removable Boat Dock | <input type="checkbox"/> Shared Water Access |
| <input type="checkbox"/> Natural | <input type="checkbox"/> Seawall |

- ☐ Pond
☐ Boat Access
☐ Permanent Boat Lift
☐ Bank
☐ No Water Frontage

- ☐ River
☐ Boat House
☐ Removable Boat Lift
☐ Cliff

- ☐ Stream
☐ Lake Access Drive
☐ Permanent Dock
☐ Level

Features (continued)

STREETS ✓ ✓ [CF_U]

- ☐ Cul-de-Sac
- ☐ Private Road
- ☐ Dirt
- ☐ Right of Way
- ☐ Gravel
- ☐ Seasonal
- ☐ Maintenance Agreement
- ☐ Public
- ☐ Paved
- ☐ Other-See Public Remarks

SAFETY FEATURES ✓ ✓ [CF_V]

- ☐ CO Detector
- ☐ Sump Pump
- ☐ Radon Mitigation System
- ☐ Other-See Public Remarks
- ☐ Security System
- ☐ Smoke Detector(s)
- ☐ Sprinkler System

DOCUMENTS ON FILE ✓ ✓ [CF_W]

- ☐ Covenants
- ☐ Homeowners Association
- ☐ Radon Test
- ☐ Well Test
- ☐ Deed
- ☐ HO Warranty Available
- ☐ Septic Map
- ☐ Other-See Agent Remarks
- ☐ Deed Restrictions
- ☐ HO Warranty Included
- ☐ Septic Test
- ☐ Energy Efficiency Profile
- ☐ Perc Test
- ☐ Survey
- ☐ Easement
- ☐ Pest Inspection
- ☐ Structural

SHOWING INSTRUCTIONS ✓ ✓ [CF_X]

- ☐ Vacant
- ☐ Pets-See Agent Notes
- ☐ Active Audio Recording Device
- ☐ Call Listing Office
- ☐ Show Anytime
- ☐ Other-See Agent Notes
- ☐ Occupied
- ☐ Lockbox
- ☐ Key at Listing Office
- ☐ Sign
- ☐ Keep Pets In
- ☐ Use Showing Manager

DISCLOSURES ✓ ✓ [CF_Y]

- ☐ Sellers Disclosure to Buyer
- ☐ Audio Recording Device Disclosure
- ☐ Buyer Exclusion(s)
- ☐ None
- ☐ Lead Based Paint Disclosure
- ☐ Other-See Agent Notes
- ☐ Oil, Gas, Mineral, Timber Disclosure
- ☐ Property Condition Disclosure

OIL/GAS/MINERAL RIGHTS ✓ ✓ [CF_Z]

- ☐ Convey w/Existing Lease
- ☐ Timber
- ☐ Convey w/No Existing Lease
- ☐ Other-See Agent Notes
- ☐ Do Not Convey
- ☐ Negotiable
- ☐ Shared

This information shown herein is furnished by the owner according to the best of his/her knowledge and belief but is subject to verification by the purchaser, and the agent assumes no responsibility for the correctness thereof. Commission rates and contract terms are not regulated by law and are subject to negotiations between the broker and seller.

SIGNATURE

Owner: _____

Owner: _____

Date: _____