

Listing Office

Listing Agent

Co-Listing Office

Co-Listing Agent

Greater Augusta Association of REALTORS®

NAVICA® MLS RESIDENTIAL FORM

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MLS # _____

Legend

✓ = Single Select ✓✓ = Multiple Select

☐ = Mandatory ☐ = Non Mandatory **CM** = Conditional Mandatory

Property Type (choose one) ✓

☐ Residential [R] ☐ Manufactured Home [M] ☐ Condo [C] ☐ Residential Attached [S]

List Price (8)

Original List Price (8)

List Date (mm/dd/yyyy)

Expire Date (mm/dd/yyyy)

List Type ✓

Street # (8)

Direction ✓

Address ✓

Bldg/Unit # (5)

City ✓

State ✓

Zip Code (10)

Parcel # (15)

County ✓

Quadrant (3)

Phase (4)

Area/Zone ✓

Subdivision ✓

Condo Name ✓

Lot # (4)

Field Unit (4)

Building # (5)

Block (2)

Section (3)

Total Acres (7)

Lot Size (30)

Deed Book & Page (12)

Plat Book & Page (12)

Elementary School ✓

Middle School ✓

High School ✓

Total # Rooms (2)

Bedrooms (2)

Full Baths (2)

Half Baths (2)

Owner Suite on Main

☐ Yes ☐ No

Apx Total Heated SqFt (6)

SqFt Data Source ✓

Apx Year Built (4)

Pool

☐ Yes ☐ No

Basement

☐ Yes ☐ No

Apx Bsmt SqFt (6)

Home Warranty

☐ Yes ☐ No

Fireplace

☐ Yes ☐ No

Fireplaces (1)

HOA

☐ Yes ☐ No

HOA Paid ✓

HOA Mandatory

☐ Yes ☐ No

HOA Fee (5) CM

Taxes (6)

Tax Year (4)

New Construction

☐ Yes ☐ No

Builder Name (25)

Owners Name (40)

Owner Phone (12)

Ownership Type ✓

Downstairs Owner (40)

Variable Rate Commission

☐ Yes ☐ No

Variable Rate (15)

Co-op Fee (5)

Bonus

☐ Yes ☐ No

Bonus Amount (8)

Bonus Expiration Date (mm/dd/yyyy)

Contingencies ✓

Listing Conditions ✓

Display on Internet

☐ Yes ☐ No

Display Address

☐ Yes ☐ No

Allow AVM

☐ Yes ☐ No

Allow Comments

☐ Yes ☐ No

Pending Date (mm/dd/yyyy)

Contract Date (mm/dd/yyyy)

Room Info

	Length	Width	Lvl ✓		Length	Width	Lvl ✓		Room ✓	Length	Width	Lvl ✓
Living Rm				Owner Bedroom								
Kitchen				Bedroom 2								
Dining Rm				Bedroom 3								
Family Rm				Bedroom 4								
Great Rm				Bedroom 5								
Breakfast Rm												

Directions (400)

Property Description (1000)

Realtor Remarks (1000)

Intercompany Remarks (1000)

Features

STYLE ✓ [CF_A]

- ☐ A-Frame
- ☐ Colonial
- ☐ Tudor
- ☐ 3 Story
- ☐ Bi-Level
- ☐ Contemporary
- ☐ Victorian
- ☐ Single Wide
- ☐ Cabin
- ☐ Farm House
- ☐ 1.5 Story
- ☐ Double Wide
- ☐ Cape Cod
- ☐ Ranch
- ☐ 2 Story
- ☐ Split Foyer
- ☐ Chalet
- ☐ Split Level
- ☐ 2.5 Story
- ☐ Other-See Remarks

EXTERIOR FINISH ✓ ✓ [CF_B]

- ☐ Aluminum Siding
- ☐ Stone
- ☐ Wood Siding
- ☐ Other
- ☐ Asbestos
- ☐ Metal Siding
- ☐ Masonite
- ☐ Block
- ☐ HardiPlank Type
- ☐ Precast Stone
- ☐ Brick
- ☐ Stucco
- ☐ Concrete
- ☐ Log
- ☐ Vinyl Siding
- ☐ Cedar

Features (continued)

EXTERIOR FEATURES ✓ ✓ [CF_C]

- | | | | | |
|--|--|--|---|--|
| <input type="checkbox"/> Balcony | <input type="checkbox"/> Gazebo | <input type="checkbox"/> Fence-Pasture | <input type="checkbox"/> Green House | <input type="checkbox"/> Landscaped-Partial |
| <input type="checkbox"/> Pool-Above Ground | <input type="checkbox"/> Pool-In Ground | <input type="checkbox"/> Updated | <input type="checkbox"/> Recently Painted | <input type="checkbox"/> Insulated Windows/Doors |
| <input type="checkbox"/> Barn | <input type="checkbox"/> Dock/Boat House | <input type="checkbox"/> Detached Workshop | <input type="checkbox"/> Fence-Invisible | <input type="checkbox"/> Fence-Privacy |
| <input type="checkbox"/> Fenced Yard | <input type="checkbox"/> Garden Area | <input type="checkbox"/> Grill | <input type="checkbox"/> Hot Tub | <input type="checkbox"/> Kennel |
| <input type="checkbox"/> Landscaped-Full | <input type="checkbox"/> Lawn Sprinkler | <input type="checkbox"/> Outbuildings Remain | <input type="checkbox"/> Pool-Vinyl | <input type="checkbox"/> Pool-Gunite |
| <input type="checkbox"/> Satellite Dish | <input type="checkbox"/> Secluded Lot | <input type="checkbox"/> Sidewalk | <input type="checkbox"/> Stable | <input type="checkbox"/> Tennis Court |
| <input type="checkbox"/> Storm Doors | <input type="checkbox"/> Storm Windows/Doors | <input type="checkbox"/> Insulated Doors | <input type="checkbox"/> None | <input type="checkbox"/> Other-See Remarks |

GARAGE/CARPORT ✓ ✓ [CF_D]

- | | | | | |
|---|--|--|--|--|
| <input type="checkbox"/> Basement Single | <input type="checkbox"/> Carport Single Detached | <input type="checkbox"/> Garage Single Attached | <input type="checkbox"/> Garage Double Detached | <input type="checkbox"/> Parking Pad |
| <input type="checkbox"/> Attached | <input type="checkbox"/> Basement Double | <input type="checkbox"/> Carport Single Attached | <input type="checkbox"/> Carport Double Attached | <input type="checkbox"/> Carport Double Detached |
| <input type="checkbox"/> Garage Single Detached | <input type="checkbox"/> Garage Double Attached | <input type="checkbox"/> Garage Triple Attached | <input type="checkbox"/> Garage Triple Detached | <input type="checkbox"/> Storage |
| <input type="checkbox"/> Workshop | <input type="checkbox"/> Detached | <input type="checkbox"/> Auto Door Opener | <input type="checkbox"/> None | <input type="checkbox"/> Other-See Remarks |

DRIVEWAY ✓ ✓ [CF_E]

- | | | | | |
|-----------------------------------|--|----------------------------------|---|--|
| <input type="checkbox"/> Dirt | <input type="checkbox"/> Tar and Gravel | <input type="checkbox"/> Asphalt | <input type="checkbox"/> Brick | <input type="checkbox"/> Circular |
| <input type="checkbox"/> Concrete | <input type="checkbox"/> Gravel | <input type="checkbox"/> Shared | <input type="checkbox"/> Stamped Concrete | <input type="checkbox"/> Crush and Run |
| <input type="checkbox"/> None | <input type="checkbox"/> Other-See Remarks | | | |

PORCH ✓ ✓ [CF_F]

- | | | | | |
|------------------------------------|--|-----------------------------------|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> Back | <input type="checkbox"/> Deck | <input type="checkbox"/> Porch | <input type="checkbox"/> Screened | <input type="checkbox"/> Balcony |
| <input type="checkbox"/> Breezeway | <input type="checkbox"/> Covered | <input type="checkbox"/> Enclosed | <input type="checkbox"/> Front | <input type="checkbox"/> Glassed In |
| <input type="checkbox"/> Side | <input type="checkbox"/> Patio | <input type="checkbox"/> Sun Room | <input type="checkbox"/> Stoop | <input type="checkbox"/> Wrap Around |
| <input type="checkbox"/> None | <input type="checkbox"/> Other-See Remarks | | | |

LOT DESCRIPTION ✓ ✓ [CF_G]

- | | | | | |
|-------------------------------------|--------------------------------------|--|--|---|
| <input type="checkbox"/> Cove | <input type="checkbox"/> Lake Access | <input type="checkbox"/> Riverfront | <input type="checkbox"/> Cul-de-Sac | <input type="checkbox"/> Deep Water |
| <input type="checkbox"/> Lake Front | <input type="checkbox"/> Stream/Pond | <input type="checkbox"/> Lake Thurmond | <input type="checkbox"/> Wooded | <input type="checkbox"/> Golf Course Fronting |
| <input type="checkbox"/> Dockable | <input type="checkbox"/> Waterfront | <input type="checkbox"/> None | <input type="checkbox"/> Other-See Remarks | |

FOUNDATION/BASEMENT ✓ ✓ [CF_H]

- | | | | | |
|---|--|---|--|---|
| <input type="checkbox"/> Crawl Space | <input type="checkbox"/> Full | <input type="checkbox"/> Outside Entrance | <input type="checkbox"/> Workshop | <input type="checkbox"/> Stone Floor |
| <input type="checkbox"/> Wood Wall | <input type="checkbox"/> Block Wall | <input type="checkbox"/> Slab | <input type="checkbox"/> Piers | <input type="checkbox"/> Finished |
| <input type="checkbox"/> Garage Door | <input type="checkbox"/> Heated Inside | <input type="checkbox"/> Inside Entrance | <input type="checkbox"/> Partial | <input type="checkbox"/> Partial Cool |
| <input type="checkbox"/> Partial Finish | <input type="checkbox"/> Plumbed | <input type="checkbox"/> Unfinished | <input type="checkbox"/> Walkout | <input type="checkbox"/> Concrete Floor |
| <input type="checkbox"/> Gravel Floor | <input type="checkbox"/> Dirt Floor | <input type="checkbox"/> Wood Floor | <input type="checkbox"/> Concrete Wall | <input type="checkbox"/> Stone Wall |
| <input type="checkbox"/> Partial Heat | <input type="checkbox"/> Other-See Remarks | | | |

ATTIC ✓ ✓ [CF_I]

- | | | | | |
|-------------------------------------|---|----------------------------------|-----------------------------------|--|
| <input type="checkbox"/> Floored | <input type="checkbox"/> Storage | <input type="checkbox"/> Scuttle | <input type="checkbox"/> Finished | <input type="checkbox"/> Partial Finished |
| <input type="checkbox"/> Part Floor | <input type="checkbox"/> Pull Down Stairs | <input type="checkbox"/> Walk Up | <input type="checkbox"/> None | <input type="checkbox"/> Other-See Remarks |

FLOORING ✓ ✓ [CF_J]

- | | | | | |
|-----------------------------------|-----------------------------------|------------------------------------|----------------------------------|--|
| <input type="checkbox"/> Hardwood | <input type="checkbox"/> Stone | <input type="checkbox"/> Limestone | <input type="checkbox"/> Brick | <input type="checkbox"/> Ceramic Tile |
| <input type="checkbox"/> Concrete | <input type="checkbox"/> Laminate | <input type="checkbox"/> Marble | <input type="checkbox"/> Parquet | <input type="checkbox"/> Slate |
| <input type="checkbox"/> Vinyl | <input type="checkbox"/> Carpet | <input type="checkbox"/> Wood | <input type="checkbox"/> Pine | <input type="checkbox"/> Other-See Remarks |

INTERIOR FEATURES ✓ ✓ [CF_K]

- | | | | | |
|--|--|---|--|---|
| <input type="checkbox"/> Balcony | <input type="checkbox"/> Built Ins | <input type="checkbox"/> Cable Ready | <input type="checkbox"/> Cable Available | <input type="checkbox"/> Cedar Closet |
| <input type="checkbox"/> Data Wiring | <input type="checkbox"/> Drywall | <input type="checkbox"/> Bar | <input type="checkbox"/> Eat In Kitchen | <input type="checkbox"/> Foyer |
| <input type="checkbox"/> Garden Tub | <input type="checkbox"/> Garden Window | <input type="checkbox"/> Hot Tub | <input type="checkbox"/> Intercom | <input type="checkbox"/> Paneling |
| <input type="checkbox"/> Pantry | <input type="checkbox"/> Remodeled | <input type="checkbox"/> Restored | <input type="checkbox"/> Security System Leased | <input type="checkbox"/> Security System Owned |
| <input type="checkbox"/> Wired For Security System | <input type="checkbox"/> Smoke Detector | <input type="checkbox"/> Recently Painted | <input type="checkbox"/> Walk-in Closet | <input type="checkbox"/> Water Softener |
| <input type="checkbox"/> Workshop | <input type="checkbox"/> Radon Mitigation System | <input type="checkbox"/> Skylight | <input type="checkbox"/> Wall Tile | <input type="checkbox"/> Counter Tile |
| <input type="checkbox"/> Utility Sink | <input type="checkbox"/> Vacuum System | <input type="checkbox"/> Wall Paper | <input type="checkbox"/> Washer/Dryer Connection | <input type="checkbox"/> Water Purify System |
| <input type="checkbox"/> Wet Bar | <input type="checkbox"/> Whirlpool | <input type="checkbox"/> Elevator | <input type="checkbox"/> Handicap Modified | <input type="checkbox"/> Coin Operated Washer/Dryer |
| <input type="checkbox"/> Blinds | <input type="checkbox"/> Plaster | <input type="checkbox"/> Kitchen Isle | <input type="checkbox"/> Split Bedroom | <input type="checkbox"/> Other-See Remarks |

FIREPLACE DETAILS ✓ ✓ [CF_L]

- | | | | | |
|--|--------------------------------------|--|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Gas Logs | <input type="checkbox"/> Marble | <input type="checkbox"/> Ornamental | <input type="checkbox"/> Stone | <input type="checkbox"/> None |
| <input type="checkbox"/> Basement | <input type="checkbox"/> Brick | <input type="checkbox"/> Den/Study | <input type="checkbox"/> Great Room | <input type="checkbox"/> Insert |
| <input type="checkbox"/> Kitchen | <input type="checkbox"/> Living Room | <input type="checkbox"/> Owner Bedroom | <input type="checkbox"/> Masonry | <input type="checkbox"/> See Thru |
| <input type="checkbox"/> Prefab | <input type="checkbox"/> Rec Room | <input type="checkbox"/> Unvented | <input type="checkbox"/> Wood Stove | <input type="checkbox"/> Family Room |
| <input type="checkbox"/> Other-See Remarks | | | | |

EXTRA ROOMS ✓ ✓ [CF_M]

- | | | | | |
|--|---|---|---------------------------------------|--|
| <input type="checkbox"/> Computer/Office | <input type="checkbox"/> Library/Study | <input type="checkbox"/> Pantry | <input type="checkbox"/> Sauna Room | <input type="checkbox"/> None |
| <input type="checkbox"/> Apartment | <input type="checkbox"/> Bonus Room | <input type="checkbox"/> Foyer | <input type="checkbox"/> Furnace Room | <input type="checkbox"/> In-Law Suite |
| <input type="checkbox"/> Loft | <input type="checkbox"/> Owner Bath | <input type="checkbox"/> Mud Room | <input type="checkbox"/> Playroom | <input type="checkbox"/> Rec Room |
| <input type="checkbox"/> Second Kitchen | <input type="checkbox"/> Sunroom Heated | <input type="checkbox"/> Sunroom Unheated | <input type="checkbox"/> Laundry Room | <input type="checkbox"/> Other-See Remarks |

APPLIANCES ✓ ✓ [CF_N]

- | | |
|--|---|
| <input type="checkbox"/> Dishwasher | <input type="checkbox"/> Dryer |
| <input type="checkbox"/> Convection Oven | <input type="checkbox"/> Disposal |
| <input type="checkbox"/> Microwave | <input type="checkbox"/> Rangetop |
| <input type="checkbox"/> Wall Oven | <input type="checkbox"/> Vent Hood |
| <input type="checkbox"/> Hot Water-Gas | <input type="checkbox"/> Hot Water-Tankless |

ROOF ✓ ✓ [CF_O]

- | | |
|---------------------------------|--------------------------------|
| <input type="checkbox"/> Rubber | <input type="checkbox"/> Shake |
| <input type="checkbox"/> Slate | <input type="checkbox"/> Tile |

HEAT DELIVERY ✓ ✓ [CF_P]

- | | |
|--|---|
| <input type="checkbox"/> Baseboard | <input type="checkbox"/> Floor Furnace |
| <input type="checkbox"/> Humidifier | <input type="checkbox"/> Radiant System |
| <input type="checkbox"/> Stove/Fireplace | <input type="checkbox"/> Wall Furnace |
| <input type="checkbox"/> None | <input type="checkbox"/> Gas Pack |

FUEL SOURCE ✓ ✓ [CF_Q]

- | | |
|--------------------------------|----------------------------------|
| <input type="checkbox"/> Oil | <input type="checkbox"/> Thermal |
| <input type="checkbox"/> Solar | <input type="checkbox"/> Wood |

AC/VENTILATION ✓ ✓ [CF_R]

- | | |
|--|---|
| <input type="checkbox"/> Ceiling Fan(s) | <input type="checkbox"/> Multiple Systems |
| <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Single System |
| <input type="checkbox"/> Other-See Remarks | |

WATER ✓ ✓ [CF_S]

- | | |
|-------------------------------|--------------------------------------|
| <input type="checkbox"/> Well | <input type="checkbox"/> Shared Well |
|-------------------------------|--------------------------------------|

SEWER ✓ ✓ [CF_T]

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Septic System | <input type="checkbox"/> Public Sewer |
|--|---------------------------------------|

FINANCING TYPE ✓ ✓ [CF_U]

- | | |
|--|---|
| <input type="checkbox"/> Cash | <input type="checkbox"/> Owner Will Carry |
| <input type="checkbox"/> Conventional | <input type="checkbox"/> FHA |
| <input type="checkbox"/> VA Loan | <input type="checkbox"/> RDHA |
| <input type="checkbox"/> Other-See Remarks | |

SHOWING INSTRUCTIONS ✓ ✓ [CF_V]

- | | |
|---|---|
| <input type="checkbox"/> Call List Office | <input type="checkbox"/> Key in List Office |
| <input type="checkbox"/> Pet-See Remarks | <input type="checkbox"/> 24 Hour Notice |
| <input type="checkbox"/> Seller is Relative | <input type="checkbox"/> None |
| <input type="checkbox"/> Other-See Remarks | |

POSSESSION ✓ ✓ [CF_W]

- | | |
|-----------------------------------|----------------------------------|
| <input type="checkbox"/> At Close | <input type="checkbox"/> Delayed |
|-----------------------------------|----------------------------------|

NEIGHBORHOOD AMENITIES ✓ ✓ [CF_X]

- | | |
|--|---|
| <input type="checkbox"/> Pool | <input type="checkbox"/> Tennis |
| <input type="checkbox"/> Walking Trail | <input type="checkbox"/> Park |
| <input type="checkbox"/> Street Lights | <input type="checkbox"/> Security Guard |

- | |
|---|
| <input type="checkbox"/> Microwave Built-in |
| <input type="checkbox"/> Double Oven |
| <input type="checkbox"/> Range-Gas |
| <input type="checkbox"/> Downdraft Range |
| <input type="checkbox"/> Other-See Remarks |

- | |
|--|
| <input type="checkbox"/> Smooth Top Range |
| <input type="checkbox"/> Vent Hood Microwave |
| <input type="checkbox"/> Refrigerator |
| <input type="checkbox"/> Range-Electric |

- | |
|---|
| <input type="checkbox"/> Washer |
| <input type="checkbox"/> Ice Machine |
| <input type="checkbox"/> Trash Compactor |
| <input type="checkbox"/> Hot Water-Electric |

- | |
|--------------------------------------|
| <input type="checkbox"/> Composition |
| <input type="checkbox"/> Tar/Gravel |

- | |
|--------------------------------|
| <input type="checkbox"/> Metal |
| <input type="checkbox"/> Wood |

- | |
|---|
| <input type="checkbox"/> Rolled/Hot Mop |
| <input type="checkbox"/> Other |

- | |
|--|
| <input type="checkbox"/> Forced Air |
| <input type="checkbox"/> Single System |
| <input type="checkbox"/> Wall Unit |
| <input type="checkbox"/> Other-See Remarks |

- | |
|---|
| <input type="checkbox"/> Heat Pump |
| <input type="checkbox"/> Multiple Systems |
| <input type="checkbox"/> Radiator |

- | |
|--|
| <input type="checkbox"/> Hot Water Radiant |
| <input type="checkbox"/> Space Heater |
| <input type="checkbox"/> Ceramic |

- | |
|--|
| <input type="checkbox"/> Electric |
| <input type="checkbox"/> Other-See Remarks |

- | |
|--------------------------------------|
| <input type="checkbox"/> Natural Gas |
|--------------------------------------|

- | |
|----------------------------------|
| <input type="checkbox"/> Propane |
|----------------------------------|

- | |
|--|
| <input type="checkbox"/> Zoned |
| <input type="checkbox"/> Whole House Fan |

- | |
|-------------------------------------|
| <input type="checkbox"/> Attic Fan |
| <input type="checkbox"/> Window A/C |

- | |
|----------------------------------|
| <input type="checkbox"/> Central |
| <input type="checkbox"/> None |

- | |
|---------------------------------|
| <input type="checkbox"/> Public |
|---------------------------------|

- | |
|--------------------------------|
| <input type="checkbox"/> Other |
|--------------------------------|

- | |
|------------------------------------|
| <input type="checkbox"/> Community |
|------------------------------------|

- | |
|--------------------------------|
| <input type="checkbox"/> Other |
|--------------------------------|

- | |
|---|
| <input type="checkbox"/> Trade |
| <input type="checkbox"/> Lease Purchase |
| <input type="checkbox"/> Cert Required |

- | |
|---|
| <input type="checkbox"/> None |
| <input type="checkbox"/> Rent w/Option |
| <input type="checkbox"/> Flood Insurance Required |

- | |
|--|
| <input type="checkbox"/> Assumable |
| <input type="checkbox"/> Rural Housing |
| <input type="checkbox"/> 1031 Exchange |

- | |
|--|
| <input type="checkbox"/> LA Must Accompany |
| <input type="checkbox"/> Tenant |
| <input type="checkbox"/> Alarm System |

- | |
|---|
| <input type="checkbox"/> Lockbox Occupied |
| <input type="checkbox"/> Seller is Broker/Agent |
| <input type="checkbox"/> Call and Go |

- | |
|--|
| <input type="checkbox"/> Lockbox Vacant |
| <input type="checkbox"/> No Sign |
| <input type="checkbox"/> Request Showing In Navica |

- | |
|-------------------------------------|
| <input type="checkbox"/> Negotiable |
|-------------------------------------|

- | |
|--------------------------------------|
| <input type="checkbox"/> See Remarks |
|--------------------------------------|

- | |
|--------------------------------------|
| <input type="checkbox"/> Bike Path |
| <input type="checkbox"/> Golf Course |
| <input type="checkbox"/> Boat Ramp |

- | |
|--|
| <input type="checkbox"/> Playground |
| <input type="checkbox"/> Gated |
| <input type="checkbox"/> Other-See Remarks |

- | |
|------------------------------------|
| <input type="checkbox"/> Clubhouse |
| <input type="checkbox"/> Sidewalks |

Sold Info

Sold Price (8)

Closing Date (mm/dd/yyyy)

Selling Office

Selling Agent

Financing ✓

Financing Codes

1 - Cash

2 - VA

3 - Owner Financing

4 - Conventional

5 - FHA

6 - Assumption

7 - FMHA

8 - ARM

9 - Rural Development

10 - USDA

11 - THDA

16 - Other

Status ✓

P = Pending
S = Sold

Seller Contribution (7)

Appraiser (50)